



COURSE SYLLABUS	
Course Number: PHI 2010E Prerequisite(s): None	Course Title: Introduction to Philosophy
Course Credit: 3	Course Hours: 3
College: Social Sciences, Arts and Humanities Department: Visual Arts, Humanities and Theatre	Required Text(s): Students are required to have the course readings and paper information. These are available in electronic format via Canvas. Supplies: n/a
Faculty Name: Dr. Michael LaBossiere	Term and Year: Fall 2023 Place and Time: TH 5:30-8:00
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Office Hours	Monday 2:00-3:20	Tuesday	Wednesday 2:00-3:20	Thursday	Friday 2:00-3:20	Saturday

FAMU Catalog Course Description

An examination of rival views on morality, economic justice, political philosophy, existence of God, and theories of knowledge.

Course Purpose

Introduction to philosophy is designed to introduce students to philosophical theories, specifically contemporary and historic theories, critical terminology, and the practical application of philosophical techniques and critical approaches. Specifically, students familiarize themselves with a diverse collection of approaches to philosophy. Through examination of the theories through both print and technological means, students study critically various approaches to philosophy and present written critical analyses of primary sources.

Overall Goals of the Course

Tests and written assignments in which the students develop and exercise the relevant skills and knowledge; provides exposure to diverse points, to present concepts and principles at different levels of complexity so they are meaningful to all students; represents concepts through a variety of methods, such as analogies, metaphors, models, and concrete materials; utilizes appropriate learning media, computer applications, and other technology to address learning objectives; selects activities that support the critical thinking processes; demonstrates knowledge of applications of computer technology to the teaching of ethics; demonstrates knowledge of methods, concepts and vocabulary; and develops critical philosophic skills.

Specific Behavioral Objectives

The students read the text, prepare written assignments, take exams and quizzes; react to class discussion, and learn critical philosophic skills.

Topical Outline

Part I Introduction	The Wager, Pascal	Part IV Value
Introduction	Part III Epistemology & Metaphysics	Introduction-Ethics
Writing Philosophy Papers	Introduction-Epistemology	Utilitarianism, Mill
Origin of Western Philosophy	The Analogy of the Cave, Plato	The Categorical Imperative, Kant
The Apology, Plato	First Meditation, Descartes	Introduction-Aesthetics
Part II Philosophy & Religion	Introduction-Metaphysics	The New Aesthetics, Wilde
Introduction	Personal Identity, Locke	Political & Social Philosophy
The Ontological Argument, St. Anselm	Personal Identity, Hume	Fascism, Mussolini
The Five Ways, St. Aquinas	No Self Doctrine, Buddha	On Liberty, Mill
Arguments for God's Existence, Leibniz	Ghosts & Minds, LaBossiere	Anarchism, Goldman
God and Evil, Hume	Meeting Yourself, LaBossiere	
Immortality, Hume	Taoist Metaphysics, Lao Tzu	
Refutation of the Ontological Argument, Kant		

Teaching Methods

The class is conducted online using electronic documents, online videos and online exams, quizzes, and paper.

Course Evaluation

Category	Counted/Total	% of Grade
Paper	1/1	30%
Exams	4/5	35%
Quizzes	10/15+	30%
Assessment		05%

Paper: There is no make-up for the paper. The paper is governed by additional policies (see below). The paper drafts are turned in as hard copies. The final paper is turned in via Canvas.

Exams: There are five tests. The best four count. Each exam has equal weight. There is one exam for each of the four sections and a comprehensive final exam. The exams are taken on Canvas. The first four exams have 50 questions (25 TF and 25 Multiple Choice) each. The final has 100 questions (50 TF and 50 MC).

Quizzes: There will be at least fifteen quizzes. The best ten count. Each quiz has equal weight. The quizzes are taken via Canvas.

Assessment: The assessment grade consists of 2 pre-tests, 2 post-tests and 3 surveys. The purpose of the assessment tests and surveys is to gather mandatory assessment data for Philosophy & Religion's STARS assessment reports.

Grade Guide: The Canvas grade system works correctly but can be somewhat confusing. Be sure to read my Grade Guide on Canvas.

What if? Grades: Canvas allows you to easily enter hypothetical grades to determine what you would need to do to get a desired grade in the course. Canvas does not currently provide this option for professors, so I cannot run a What If? Scenario for you on Canvas. See the guide on Canvas for how to do this.

Grade Safety: You are *required* to check your grades each week of the semester and inform me immediately of any grade issues. You are also *required* to check the grades for Exams within 24 hours of completion and Papers within 24 hours after they are graded; you *must* inform me within this time of any issues. Failure to report an issue within the specified timeframe entails that the grade will stand. While Canvas logs all activity and grade history, I will regularly download and retain the grades from Canvas throughout the semester. Claims that Canvas deleted work or grades require confirmation from the relevant FAMU/Canvas IT personnel.

Grading

Grade Scale

Grade	%	Grade	%	Grade	%	Grade	%	Grade	%
A	90-100	B	80-89	C	70-79	D	60-69	F	0-59

Course Policies

University Policies

Attendance:

This is a 3 hour course. By University directives (see your University Catalog) you are allowed three unexcused hours in this course.

EXCUSED ABSENCES: This type of absence **MUST** be presented on the official excused absence form available from the Office of the Dean or Dean's Designee of your college. Informing your instructor of your absences as soon as possible is appreciated, but the only way an absence is excused is through the Dean's Office. **OFFICIAL EXCUSES MUST BE PRESENTED WITHIN ONE WEEK OF ABSENCE.**

If you miss an assignment and do not have an excused absence, you will automatically be given a zero "0" If you miss an assignment and do have an excused absence, talk to your instructor about making up the work. The course covers so much territory and is so fast-paced that we generally do not have time for makeup work. **MISSED POP QUIZZES WILL NOT ALLOW YOU AN OPPORTUNITY FOR MAKEUP.**

From the University Catalog:

"Students are responsible for all assignments, quizzes, and examinations at the time they are due and may not use their absence from class as a plea for extensions of time to complete assignments or for permission to take make-up examinations or quizzes."

"A student will be permitted one unexcused absence per credit hour of the course he or she is attending. A student exceeding the number of unexcused absences may be assigned the grade of "F."

Plagiarism: According to Webster's New Universal Unabridged Dictionary (1983, 2nd Ed.), to plagiarize is "to steal or pass off ideas or words of another as one's own...to use created productions without crediting the source...to commit literary theft...to present as new and original an idea or product derived from an existing source" (p.1371). Students in this course will be responsible for authenticating any assignment submitted to the instructor. If asked, you must be able to produce proof that the assignment you submitted is in fact your own work. Therefore, it is recommended that you engage in a verifiable working process on assignments. Keep copies of all drafts of your work, make photocopies of research materials, write summaries of research materials, keep logs or journals of your work on assignments and papers, learn to save drafts or versions of assignments under individual file names on computer diskettes, etc. In addition to requiring a student to authenticate his/her work, the instructor may employ various other means of ascertaining authenticity—such as engaging in internet searches, creating quizzes based on student work, requiring students to explain their work and/or process orally, etc

The Millennial FAMUan: Dress Standards

The dress standards are based on the theory that learning to use socially acceptable manners and selecting attire appropriate to specific occasions and activities are critical factors in the total educational process. Understanding and employing these

behaviors not only improves the quality of one's life, but also contributes to optimum morale, as well as embellishes the overall campus image. They also play a major role in instilling a sense of integrity and an appreciation for values and ethics.

The continuous demonstration of appropriate manners and dress insures that the students meet the very minimum standards of quality achievement in the social, physical, moral and educational aspects of their lives - essential areas of development necessary for propelling students toward successful careers. At Florida A&M University, students should dress in a way that shows respect for not only themselves, but all other students. We believe FAMUANS would expect students attending the University to dress in ways that uplift their sense of decency, culture and professionalism. The right of students to include in their wardrobe a broad array of various types, styles, colors, and expressions is fully recognized. All students, however, have a vested interest in the image of Florida A&M University, and certain types of clothing tend to reflect negatively upon the University and tend to disrupt the educational process.

Students will be denied admission to various functions if their manner of dress is inappropriate. Inappropriate shall be defined as anything that may cause a disturbance to the learning environment. On this premise students at the University are expected to dress neatly at all times.

Examples of inappropriate dress and/or appearance include but are not limited to:

- Pajamas, midriffs or halters, mesh, netted shirts, tube tops, cutoff tee shirts, scarves, caps, pants below waistline revealing undergarments, do-rags and/or hoods in classrooms, dining halls, snack bar, library, student center, and offices. This policy does not apply to headgear considered as a part of religious or cultural dress.
- Bare feet anywhere on campus except inside a residence hall.
- Clothing with derogatory, offensive and/or lewd messages either in words or pictures.
- All of the aforementioned items, including shorts and jeans of any color at major programs such as Musical Arts, Convocations, Commencements, Career Fair, or other programs dictating professional, dressy, or formal attire.

All administrative, faculty and support staff members will be expected to monitor student behavior applicable to this dress standard and report any such disregard or violations to the Dean of Students Office.

General Polices (see Canvas for other policy information).

Academic Honor Policy: This class complies with the university academic honor policy.

After the Semester: When the semester is over, it is over. No extra credit, retakes of exams, turning in of late papers or any other such things are allowed. This does not apply to incompletes.

Attendance: Attendance is mandatory. Students are fully responsible for any work, notes, announcements, or other information from missed classes.

- Traditional course: attendance is defined as being physically present for the duration of the individual class meeting. Be sure to sign the roll.
- Hybrid course: For in-person meetings, as per the traditional course. For online meetings, completing work on Canvas counts as attendance on the date and time the work is completed.
- Online course: completing work on Canvas counts as attendance on the date and time the work is completed.

Behavior: Behavior that disrupts the class or interferes with the learning process will not be tolerated.

Canvas: All course work is done via Canvas. You are required to know how to use Canvas and to arrange for reliable access to Canvas. Class announcements are sent via Canvas and students are required to check Canvas regularly.

Changed Classroom or Time: If the class room or time is changed by the Registrar or another FAMU official, it is your responsibility to learn the new location. I will announce any such changes via Canvas.

Cheating: Cheating, in any form, will not be tolerated. Anyone caught cheating will be treated accordingly.

Compliance: The University's Americans with Disabilities ACT Policy Statement and the University's Non-Discrimination Policy Statement can be viewed at www.famu.edu. This class is taught in compliance with these policies.

Email: Be sure that your FAMU email address is usable. That is the email address I will use to contact you. When emailing me, be sure to include your name and the course name.

Enrollment: Students who are not enrolled in the class will not receive a grade. It is the student's responsibility to make sure he/she is properly enrolled in the class. If you expect to be reinstated do not simply stop attending class—contact me as soon as possible.

Excuses: Excuses need to be from the relevant university administrators. I leave the assessment of excuses up to them since I do not want to be in the position of judging unofficial excuses. Students are required to provide any excuse within seven (7) days of the last day of the absence. In any case, any excuse must be provided prior to the end of my last normal office hours.

Extensive absences: A student who has missed a significant amount of work and has an extensive number of **excused** absences and elects to not withdraw from the class must meet with me to discuss the situation within seven (7) days of the student's return to class and no later than the end of my last normal office hours. Failure to meet these conditions results in a non-negotiable "O" on all missed work. Any extensive makeup work takes place at my discretion.

Grade Discussion: I will not discuss individual grades during class time. Such discussions take place during my office hours. A grade discussion can never result in a lowered grade (unless the discussion reveals that cheating or plagiarism has taken place).

Grade Information: Grades cannot be given by phone or posted in public. You are expected to check your grades regularly on Canvas. You are required to check your grades regularly (see Grade Safety).

Incompletes: Requirements: 1) At least half the course work has been completed. 2) The minimum requirements for completing the course have not been completed. 3) The student has at least a "C" average for the completed work. 4) The failure to complete the work is not the student's fault. 5) Valid, signed excuses from his/her dean's office must be provided. 6) The student must make the request no later than seven (7) days prior to my last normal office hours. 7) The student must complete the incomplete form and have it approved by me no later than the end of my last officer hours. You must meet all these requirements to qualify for an incomplete.

Make-ups: There are no normal makeups. In the case of quizzes (and assignments in Critical Inquiry), the best ten (10) count and the "extra" quizzes (and assignments in CI) will be dropped. In the case of exams, the "makeup" time runs from the end of the due date to the end of their available until date. The paper, in classes that have papers, is done or not done—there is no make-up. A student who has exceptional circumstances (and documentation) might qualify for an exception.

The Last Day: All class related business (except the final) must be completed by the end of my office hours on the last day I hold my normal office hours. This will be in the last week of classes, not finals week. I do not hold normal office hours during finals week.

Unusual/Special Circumstances: Reasonable accommodations will be made for all legitimate circumstances. **It is the student's responsibility to make me aware of such relevant circumstances as soon as possible. Do not wait until the end of the semester!**

Due Dates & Available Until Dates

Due Date: Each instance of coursework has a due date (and time). This is the time by which it is expected to be completed. Canvas will show these dates on the Canvas Syllabus (which is something distinct from the PDF syllabus I upload to Canvas).

Available Until Date: This is the date (and time) when the work is no longer available. Failure to complete the work by this deadline will result in a zero (0) on the work. If work is available, it is worth

full credit unless otherwise noted. Canvas does not show the available until dates on the Canvas Syllabus; you will need to check the individual work or look at the Assignment or Quiz page on Canvas

Add Attempt: If you have a technical problem with coursework, then email or Canvas Message me as soon as possible. Include your name, the name and time of the class and what the issue is. If I get the email before the deadline and Canvas shows there is a legitimate problem, I will add another attempt.

Monitoring: While most course work is available until 11:59 PM, that is a courtesy to students rather than an indication that I am monitoring the work until midnight. Unless I have evening office hours that day, I usually stop checking my email/messages around 5 PM, so waiting past then is at a student's own risk.

Due/Available Until Time (EXCEPT EXAM 5): Most work, except Exam 5 (the Final), is due or available until 11:59 PM on the specified dates. Students are required to be aware of both changes and exceptions.

Tentative Course Calendar

Schedule (subject to revision)

The Canvas Schedule is the Definitive Schedule

Pre-Tests & Pre-Survey Due: September 8	Paper "Emergency" Deadline: November 22
Quizzes Part 1 & Exam 1 Due: September 22	Last Class: December 6
Quizzes Part 2 & Exam 2 Due: October 20	Last Office Hours: December 8
Draft Deadline: November 13	Quizzes Part 4 & Exam 4 Due: December 8
Extension Request Deadline: November 13	50% Grade Paper Deadline: December 8
Paper "On Time Bonus" Deadline: November 15	Post Test & Surveys: December 8
Quizzes Part 3 & Exam 3 Due: November 17	Final Exam Deadline: December 13 7:30 PM

Paper Due Dates & Available Until Dates

Draft Due: This is when the paper draft is due. Drafts will be commented on and scored but not graded. Paper drafts can be turned in before this due date and you can do multiple drafts. Drafts are turned in via a Canvas assignment. The paper draft does not count towards your grade.

Draft Available Until Date: This is the last time to turn in a draft online. If I have in person office hours that day, I can review drafts at that time on a first-come-first-serve basis. The paper draft does not count towards your grade.

Paper "On Time"/+5 Bonus Available Until Date: This is when the paper is supposed to be turned in. It is the last time to turn in a paper and receive the +5 bonus. This date cannot be extended. The paper must be turned in via the Canvas assignment and must be readable file. Printed copies, emailed copies and so on will not be accepted.

Paper "Emergency" Available Until Date: This is an extended deadline in case "things go wrong." It is a full credit deadline and does not require any documentation or permission to use. This is the last time to turn in the paper and receive full credit. This date can be extended by successfully completing a request for an extension. The paper must be turned in via the Canvas assignment and must be readable file. Printed copies, emailed copies and so on will not be accepted.

50% Grade Paper Deadline: This is the last date to turn in a paper and receive 50% credit. Papers turned in after this date will receive a 0. The paper must be turned in via the Canvas assignment and must be readable file. Printed copies, emailed copies and so on will not be accepted.

I'm So Confused!: Here is the simple version: 1) Turn in your draft before the draft deadline if you want comments on your paper so you can rewrite it. 2) Turn in the paper before the paper's on time deadline if you want the +5 bonus. 3) Turn in the paper by the paper Emergency deadline if you want full credit. 4) Turn in the paper on or before the 50% paper deadline if you want half credit. 5) Turn in the paper after the 50% paper deadline (or never turn it in) if you want a zero.

Turnitin Plagiarism Check: There is an **ungraded** Turnitin assignment on Canvas that can be used to check your paper for originality. This assignment does **NOT** load the paper into the database, thus avoiding the problem of self "plagiarism." Do **NOT** turn in your final paper via the checker; it will not be graded. Students are expected to check their papers before submitting the final version.

Paper Extensions & Excuses

Simply providing an excuse will not change the paper deadlines. The following details the policies for requesting an extension. The class is already designed so that every student effectively gets an automatic extension on the paper if they choose or need to use the Emergency Deadline.

Extended Extension: A student who faces circumstances that seriously impede their ability to complete the paper can request an extended extension. There are four conditions for requesting an extension:

- A student must have been in a situation that was unavoidable by reasonable means that prevented them from working on the paper.
- The situation must cover a significant amount of time that meaningfully impacts the ability to turn in the paper by the Emergency Deadline. This is generally the time beginning at least one week before the +5 Paper Deadline and lasting until at least the date of the Emergency Paper Deadline.
- Legitimate documentation from the university for evidencing the situation must be provided.
- The request for an extension must be made prior to the last day of classes.

Examples of qualifying situations would include military service or a debilitating medical condition that prevents a student from being able to write (such as a broken hand). Situations that can be reasonably avoided or do not prevent a student from working on the paper for a significant amount of time do not qualify. Examples of situations that would NOT qualify include having computer problems, having a short-term minor illness like a cold, and so on.

An extension will extend the deadline for the paper by a specified amount. This will vary depending on the conditions but will typically be proportional to the duration of the impeding situation. In no case will the extension extend the deadline beyond the 50% Paper Deadline.

Academic Learning Compact: This course falls under the courses offered in Visual Arts, Humanities and Theatre and is thus covered by the associated program level student learning outcomes. ALCs outline expected core student learning outcomes at the program level in the areas of content/discipline knowledge and skills, communication skills, and critical thinking. For details regarding the Visual Arts, Humanities and Theatre ALCs, go to www.famu.edu/assessment and click on Academic Learning Compacts. In accord with the ALC students enrolled Ethics will:

1. Demonstrate proficiency in written communication. Implementation will be via written papers and evaluation will be via appropriate rubrics.
2. Demonstrate competence in critical thinking. Students will receive training in argumentation and philosophical reasoning. Assessment will be via appropriate rubrics.
3. Demonstrate familiarity with the critical concepts and methods of Philosophy and/or Religion. Students will be exposed to these concepts via instruction and will be assessed via appropriate rubrics.
4. Demonstrate understanding of social and ethical responsibility. Students will be exposed to a diversity of relevant philosophical views. Assessment will be via appropriate rubrics.
5. Demonstrate ability to do research and to generate original written contributions to Philosophy and/or Religion. Assessment will be via appropriate rubrics.

Quality Enhancement Plan (QEP): "Write On FAMU." <http://www.famu.edu/index.cfm?QEP&AboutQEP>
This class covers critical writing concepts and skills that will be developed via writing a paper through drafts.



Florida Agricultural & Mechanical University
Board of Trustees Policy

Board of Trustees Policy Number:
2017-

Date of Adoption:
Date of Revision:

Subject	Academic Honesty
Authority	Section 7(d), Article IX, Florida Constitution; Board of Governors Resolution adopted January 7, 2003
Applicability	The academic honesty policy shall be adhered to by all Florida A&M University students and applies to all academic work, both inside and outside of class.

- I. **Policy Statement and Purpose:** Florida A&M University is committed to academic honesty and its core values, which include scholarship, excellence, accountability, integrity, fairness, respect, and ethics. These core values are integrated into this academic honesty policy. Being unaware of the Academic Honesty policy is not a defense for violations of academic honesty.
- II. **Academic Honesty Violations** include, but are not limited to, committing the following:
 - A. Giving or taking information or material wrongfully to aid yourself or another student in academic work;
 - B. Plagiarism to include copying work created or published by others, paraphrasing, or using ideas from a source without proper attribution;
 - C. Looking at or copying another student's work, or allowing another student to look at or copy your work;
 - D. Talking or otherwise communicating with another student during quizzes, tests or writing assignments, unless instructed to do so;
 - E. Removing test materials or attempting to remove them from an examination room or office or elsewhere [to include copiers and printers], stealing, buying, selling, or referring to a copy of an examination before it is administered;
 - F. Having others edit or rewrite your assignments, except with instructor approval;
 - G. Using work from other classes without prior approval from the proper instructor;
 - H. Using copyrighted stories, pictures, graphics, logos and other content without proper permission, including from the Internet, even if these works have been modified by the student;
 - I. Using electronic devices for plagiarism, cheating, deception or collusion (a secret agreement between two or more persons for a deceitful purpose);

- J. Falsifying records or giving misleading information, oral or written;
- K. Assisting in any academic honesty violation;
- L. Receiving any materials or information from a fellow student or another unauthorized source during examinations;
- M. Obtaining, distributing, or referring to a copy of an examination, which the instructor or Department has not authorized to be made available;
- N. Any act which impedes the ability of other students to have fair access to materials assigned or suggested by the instructor, i.e. removing or destroying library or other source materials;
- O. Tampering with another student's work;
- P. Altering grades or any other records related to the academic performance of students;
- Q. Submitting false records or information in order to gain admission to the University;
- R. Falsifying or inventing information, data, or citations; and/or
- S. Any other form of academic cheating, plagiarism, or dishonesty.

III. Procedures, Approvals/Responsibilities

All members of the University community are responsible for reporting suspected academic honesty violations. Suspected violations should be reported to an appropriate University official or to the faculty member.

Once reported, faculty members have a duty to document any alleged violation of the Academic Honesty Policy. If there is any reason to believe that a violation did occur, the faculty member must follow the procedure outlined below.

Violations of the Academic Honesty Policy can be resolved informally or formally.

A. Informal Resolution Process:

An informal resolution is a process by which an alleged academic honesty violation is resolved by the instructor and the student. Once the process has been initiated the student has the opportunity to resolve the matter with the instructor. This is not an adversarial process. Resolutions through the informal process may include a reduction in grade for an assignment or the course, failure of the course, additional assignments, or any other resolution that is deemed appropriate by the instructor.

A resolution should be made within five (5) business days from written notice to the student; however, students shall be allowed to complete the course and associated assignments, pending the outcome of the informal resolution process. In the event an alleged academic honesty violation is made within 20 business days before the end of the semester, that student may be given a grade of "I" at the end of the semester. The final grade will be changed in accordance with the final decision of the informal resolution process. If the violation is unsubstantiated, any associated documentation will be sealed. No record of the allegation will be placed on the student transcript.

Procedure:

1. The instructor will notify the student(s) of the violation(s) of academic honesty no later than 5 business days after becoming aware of the suspected violation.
2. The instructor and the student will meet at a convenient time for both parties but no later than 5 business days after notification or drop/add deadline for the next regular semester. The instructor will provide to the student information regarding the alleged violation. The student will be given an opportunity to respond to the allegations within a reasonable time, not to exceed 10 business days from receipt of the allegation. The faculty member must propose a resolution if he/she does not accept the student's response. The student may either accept the proposed resolution or appeal to the next step. If the student rejects the resolution, the instructor will complete the "Academic Honesty Referral Form" and forward it and all associated documentation, to the dean/director of the college/school/institute.
3. If a mutual agreement has been met, that agreement is final and binding and may not be appealed.

B. Formal Resolution

The formal resolution process provides the student with an opportunity to have a hearing before a committee of faculty, students, and administrators within the college, school, or institute. This procedure follows the precepts of due process outlined in Regulation 2.013 Due Process, Other Rights, and Responsibilities. The penalties for formal resolution of academic honesty violations may include: reprimand, reduction of grade, denial of academic credit, failure of the course, invalidation of university credit or of the degree based upon such credit, probation, suspension, or expulsion. Documentation of an academic honesty violation will appear on the student's official academic record.

1. Appeal to College/School Committee

- a. Within 10 business days of concluding the informal process, the student may initiate the formal resolution process by filing an appeal with the dean/director of the college/school/institute, who shall appoint a committee to hear the student's appeal.
- b. Prior to the hearing, the chair of the committee will provide to the student and the committee, a written copy of the charges and associated documentation via the Academic Honesty Violation Referral Form.
- c. Within 10 business days of receiving the appeal, the committee will meet with the instructor and the student, individually; both parties will provide information regarding the allegation.
- d. If the Committee, by majority vote, decides that the allegation is substantiated, it will propose a resolution to the student within 5 business days. The committee chair shall note the decision on the Academic Honesty Form. If the resolution is accepted, a copy of the

completed form and any associated documentation will be provided to the student and to the college/school/institute. These documents will be placed in the student's permanent file and cannot be appealed.

- e. If the student does not accept the proposed resolution, he or she must submit an appeal to the Provost and Vice President for Academic Affairs within 10 business days.

2. Appeal to Provost and Vice President for Academic Affairs

The student may appeal the decision of the College/School/Institute Committee to the Provost and Vice President for Academic Affairs. The appeal will be referred to the Academic Honesty Council, which is an advisory body to the Provost. The Council will hear formal appeals regarding violations of academic honesty. The following individuals shall appoint a representative to the five-member council, of which the representative from the Provost/Vice President's Office will serve as council chair:

- Faculty Senate President
- Vice President for Academic Affairs
- Vice President for Student Affairs
- University Ombudsman
- SGA President (appointee must be a student)

The Council shall be provided all associated documentation regarding the allegation. The Council shall hold a meeting no later than 30 days following receipt of the appeal. The student will receive written notification at least 10 business days prior to the date of the hearing. The process may be expedited, upon the written request of the student and approval of the Council.

Hearing Process:

- (a) The student and his/her advisor may inspect all of the evidence that will be presented against the student at least 3 business days before the hearing. The University shall also have the right to inspect any information the student intends to use at least 3 business days before the hearing;
- (b) The student may present evidence on his/her own behalf;
- (c) The student may hear and question witnesses;
- (d) The student shall not be forced to present testimony which would be self incriminating;
- (e) The student may have an advisor of his/her choice present at the hearing;
- (f) A recommendation of responsible or not responsible on the charges shall be based solely on the evidence presented at the hearing;
- (g) The university and/or its colleges, schools and institute are not required to postpone the proceedings pending the outcome of any

outside prosecution. The disciplinary penalty(ies) or sanction(s) imposed under this policy is/are in addition to any penalty imposed by the penal system;

- (h) The Council shall provide a recommendation based solely on the evidence presented at the hearing;
- (i) The recommendation, by majority vote of the Council, shall be presented to the Provost in writing within 14 business days following the hearing.

3. Final Outcome

The Provost and Vice President for Academic Affairs shall render a decision within 10 days of receipt of the recommendation. This decision is final and binding and may not be appealed.

Records of academic honesty violations are considered student records under the Family Education Rights Privacy Act (FERPA). Grade forgiveness and/or course withdrawal will not be permitted for a course in which a formal resolution determined that the student has violated the policy.

The student's status will remain unchanged pending the university's final decision, except where the president or president's designee determines that the safety, health or general welfare of the student or the university is endangered. A student's enrollment status may be changed only in cases where the president or president's designee determines that an emergency exists, which affects the safety, health or general welfare of the student or other students or the university and/or its employees.

In cases, where the incident involves academic honesty violations and violations of the student code of conduct found in FAMU BOT Regulation 2.012, the case will be referred to the Office of Student Conduct & Conflict Resolution and FAMU BOT Regulations 2.012 and 2.013 will apply.

Posting:

This policy shall be posted on the University's website. Students shall also be made aware of this policy through the University's student handbook and handbooks of the respective academic units.